



Oman College of Management & Technology

Diploma in Management Information Systems Courses Description

Management Information System **“Diploma Degree”**

College Requirements

501100: Introduction to Computer Sciences (3 Credit Hours)

General introduction to computer systems, technology and applications, Computer application package such as word processing, database management systems, power point, Internet etc.

701101: English Language (1) (3 Credit Hours)

This course will have more stress on language skills, especially from a business point of view. The course aims at a consolidation of language skills at the intermediate level as continuation of foundation studies. Each skill will be taught in more extensive manner to enable the students to use the language as a source of communication more accurately. Stress will be on teaching the basic grammatical structure as well that are important for the use and application of basic skills. Extensive reading exercises and group discussions will be held to enable the students to learn new vocabulary and then practice and apply it more effectively. Along with that guided and individual writing exercises will be done at the end of each module. The course will cover all the areas of language skills. It will support them for the future English studies and equip them to use their language skills without fail.

701102: English Language (2) (3 Credit Hours)

This course is a continuation of language skills learnt at the intermediate level. The course will have extensive writing and reading components and will take students to upper intermediate level of language competency. It equally stresses functional grammar and comprehensive coverage of vocabulary related to marketing, finance and human resources. As part of the course, students are required to acquire skills in report writing, negotiating, emails and presentations. The course also features a lot of speaking activities tailor made to suit the business environment in the modern day context. The course also functions as a preparation for advanced level of English, as language is taught in a very comprehensive manner.

701103: English Language (3)**(3 Credit Hours)**

This course is the final polishing and shaping of the student's language at the advanced level of English learning. This course will enlighten the student's abilities of using proper language skills. It's a combination of stimulating content with comprehensive grammar, vocabulary and skill work. This course will give students an experience of learning the language as a whole, not through separated skills. The clear explanation and extensive practice exercises revise and expand student's knowledge of grammar. Man of today needs high frequency and useful vocabulary that is practiced in this course by special focus on phrases and language "chunks". Competence in speaking skills is more focused as compared to other skills. So, the target of the course is to enable the students to speak and understand English completely and also to adjust their selves in any kind of working environment, in or out of their country.

701105: Arabic Language**(3 Credit Hours)**

The course covers grammar, reading and writing practice as well as an insight into the culture of the region. Students will learn the basics of the language and be able to build up enough knowledge to read and write at a basic level. Given the subtle differences between eastern and western cultures, it is beneficial to the students to be aware of such differences which are embedded in the language.

701108: Arabic Islamic Civilization**(3 Credit Hours)**

This course is designed as an introduction to Islamic civilization and thought and requires no prior knowledge of Islam or Middle Eastern History. It will focus on the political, social and religious institutions that shaped Islamic civilization as well as on the intellectual and scholarly traditions which characterized the Muslim world from the foundation of Islam onwards. Beginning with the geographical, cultural and historical context of the rise of Islam, the life of the Prophet, the Qur'an, it will extend through modernity and beyond, with a special emphasis on texts.

Electives

701107: History of Oman (3 Credit Hours)

This course deals with the history of Oman history in the Islamic and modern periods. In the first period, it addresses the entry of Islam to Oman and Oman's political and cultural conditions during the Amawi and Abbasi periods. It also discusses the emergence of the Ibadhi Imamate and its stand against the ambitions regional powers during the same period until the sixteenth century AD /the tenth century AH. The second period focuses on the history of Oman in the modern era, starting from the establishment of the State Eliearbi and the struggle against foreign powers and the establishment of the State of Al-Said and its internal and external policies as well as the role of Oman in the human civilization during the periods in question.

701109: Islamic Culture (3 Credit Hours)

This course aims to establish the concept of Islamic culture and its position among the other international cultures, its position in the Muslim life, its sources, its bases and its characteristics. It also the fields of Islamic culture in faith, worship, relations, morals, knowledge, the clash between cultures in addition to Globalization, Human Rights, Woman Rights, Democracy and other contemporary issues

701110: Environment & Society (3 Credit Hours)

Society and the Environment is an examination of the interactions between people and the environment. The course examines the concepts, actors, and processes of environment and society, an assessment of environmental and political philosophies, models for action, social movements, and the problems and prospects of creating sustainable societies. Each semester selected case studies will be examined.

701112: Omani Society (3 Credit Hours)

This course aims to enlighten students with the reality contemporary Omani society focusing on the of the Renaissance and the path to modernization and comprehensive development, through descriptive and analytical study of the following: the general features of the Omani society; the administrative organization of the state; the Omani contemporary economy; the Oman village in the context of agricultural development; industrial development; education and human resource development; and social welfare policies and their evolution.

701113: Communicational Culture (3 Credit Hours)

This offers a broad overview of the conceptual vocabularies and critical strategies that scholars use to study communication. The goal here is to provide students with the ability to recognize and discuss these various perspectives, and thus begin to develop the tools needed to become an intelligent observer of human communication as well as an effective participant in contemporary culture.

701114: Islamic Economic (3 Credit Hours)

This Course allows the student to develop a critical understanding of the development of Islamic economic and finance theory and become more appreciative of the contributions made by Muslim thinkers. Other than referring to the Quran and Sunnah as the key referral materials, this module also discusses the related theories from the conventional perspective.

701117: Introduction to Psychology (3 Credit Hours)

Psychology can be defined as the scientific study of mental processes and behavior. While psychology is most often associated with clinical issues (i.e. abnormal, personality), this makes up only a small portion of the field. Other specialties within the field include, to name a few, physiological, social, organizational, and developmental psychology. We cannot understand ourselves or the individuals around us without looking at how we develop, how we behave in a social context, or the physiological components of our behavior. Thus, this course will serve as an overview of the major fields within psychology with an emphasis on developing an understanding of psychology as the science of human thought and behavior. We will also learn to critically evaluate "common sense" knowledge about how people function.

701118: Introduction to Library Sciences (3 Credit Hours)

An overview of the history, philosophy, purpose, functions and processes, users, collections and evaluation of academic, public, school and special libraries and information centers; of the history and trends of books and other media, publishing, and information technology; of the principles and basic elements of the collection development process; of relevant legal and ethical topic intellectual property (copyright), access, confidentiality of records, intellectual freedom and censorship; and of current professional issues.

7011120: Physical Education (3 Credit Hours)

The purpose of this course is to provide students with the knowledge, skills and values they need to become healthy and physically active for a lifetime. This course addresses both the health and skill related components of fitness which are critical for students' success. Activities in this course may include, but are not limited to the following: Health-related fitness components, fitness/wellness concepts, nutrition, goal setting, spinning, stability balls, Pilates, steps, aerobics, circuit training, weight training, resistance bands, jump ropes, walking, wellness center equipment.

7011122: Human Right Issues (3 Credit Hours)

This course offers philosophical, legal, and political perspectives on human rights. After a short historical introduction to international human rights, it surveys international human rights treaties, courts, and institutions. Next it turns to topics in human rights theory, covering some contemporary philosophical theories of human rights. The final section explores some human rights problems and controversies such as economic and social rights, group rights, and cultural relativism.

Department Requirements

511101 Introduction to Computers and Applications (3 Credit Hours)
General introduction to computer systems, technology and applications, Computer application package such as word processing, database management systems, power point, Internet etc.

123202 Research Methods (3 Credit Hours)
Science and the scientific approach. The research process in business. Concepts, variables and definitions. Research hypotheses and research designs. The classical experimental design and examples of other designs, Measurement and methods of data collection. Construction of indexes and scales. Sampling methods.

512103 Discrete Mathematics (3 Credit Hours)
Set, statements, logic, set operations, truth tables, venn diagram, functions, relations, mathematical inductions, trees.

512101 Differentiation and Integration (1) (3 Credit Hours)
Sets, inequalities, area, functions, mathematical inductions analytic geometry, polynomials, limit, continuity, differentiation.

511105 Programming in A Selected Language (3 Credit Hours)
It covers the basic concepts, properties, data representation, and syntax of a selected programming language. Students will learn how to use the structured programming approach. The course also covers the basic foundations of object-oriented programming.

512301 Object Oriented Programming (3 Credit Hours)
Concepts, object-oriented way of thinking, classes and methods, messages, instances and initialization, inheritance, static and dynamic binding, replacement and refinement, polymorphism, visibility and dependency, implementation issues, case studies and examples. The course could be structured around on of the object-oriented languages: such as Smalltalk, C++, Objective C, Object Pascal, etc.

502302 Database Systems (3 Credit Hours)
Concepts, database architecture, rational algebra, the relational model and the normalization process, functional dependencies, database integrity and security, concurrent operations on databases, distributed database systems architecture, object-oriented database approach, and deductive databases.

102101 Principles of Management (1) (3 Credit Hours)
The task of Management, historical trends in management thought & practice, planning & decision making, organizing, and authority in organizational relationships.

413308 Electronic Commerce (1) (3 Credit Hours)

A study of applying electronic communication to achieve business objectives. Explores the use of such information technologies and concepts. Electronic fund transfer. The Internet and the World Wide Web.

503302 Building Systems Using 4gls (3 Credit Hours)

High level languages vs. 4GLs, software Engineering life cycle, selecting a 4GL, applying features of 4GLs (including: data dictionary, nonprocedural language interactive query facilities, report generator, screen formatter, data analysis and modelling tools, macros, reusable code, backup and recovery, security and privacy safeguards, links to other DBMS, links to HL languages, records and file maintenance, etc.), system portability, application and program generators. Examples of 4GLs and application case studies.

513401 Operating Systems (3 Credit Hours)

Operating system structure and services, processor scheduling, concurrent processes, synchronization techniques, Deadlocks, memory management, virtual memory, input/output, secondary storage management, and file systems

503416 Internet Programming (3 Credit Hours)

Basic concepts of the internet and internet browsers, internet Applications (Operating System dependent vs. Operating System independent), Web page creation tools and languages, Basic HTML (Text, fonts, colours, images, lists, tables), Advanced HTML (Frames, Forms), Scripting and Scripting Languages, Web pages and Web site Creation case studies.

802101 Introduction to Management Information Systems (3 Credit Hours)

An introduction to the field of MIS, Integrating of management, information, and system theory and concepts into a unified framework. MIS development, design, implementation and evaluation strategies.

803202 Managerial Data Communication and Internet (3 Credit Hours)

Fundamental models, components, and terminology related to communications technologies and how they help organizations to be more effective, efficient and competitive. A survey of the technologies and applications of telecommunication systems with emphasis on LANs, Internets and intranets.

803203 Programming of Management Information Systems (3 Credit Hours)

Interface of management requirements with programming tasks, functional specifications, data design, system design, system testing and implementation.

803404 Project (3 Credit Hours)
Projects for a client-business firm or other organization. Students work with their clients, perform an analysis, provide design alternatives, evaluate alternatives, develop and demonstrate a working model of a part of the system, prepare a recommendation and make a formal presentation to the client.

102102 Principles of Management (2) (3 Credit Hours)
Human resource management, organization change & development, motivation & job satisfaction, managerial leadership, the process of communication, the process of control & quantitative methods in decision making.

202102 Principles of Accounting (1) (3 Credit Hours)
Studying accounting as important information system in economic entities, with especial emphasis on accounting cycle in both service and merchandising companies. It introduces how we can prepare income statement, Balance sheet and owner's equity statement in those companies.

403201 Principles of Marketing (1) (3 Credit Hours)
This course deals with the study of marketing principles from conceptual, analytical, and managerial point of view. Topics include: controllable and uncontrollable variables of marketing, product and product development, branding and packaging, pricing, channels of distribution, promotion mix and marketing research.

102201 Principles of Statistics (1) (3 Credit Hours)
Introduction to small business management, its definition & The statistical techniques introduced are used in all the functional areas of business, including accounting, finance, marketing, production and personnel management. Topics include: data collection, probability sampling, statistical estimation, hypotheses testing and decision analysis.

103303 Small Business Management (3 Credit Hours)
Introduction to small business management, its definition & importance. Start-up of small firms, preparing the business plan, small business marketing, managing small business appertains, financial & administrative control.

303203 Financial Mathematics (3 Credit Hours)
The principles of financial mathematics, simple interest calculation, securities interest calculation, discount principles, case studies.

102103 Principles of Macroeconomics (3 Credit Hours)
An introduction to the general principles of national income, employment and prices in closed and open economies. The role of government, money, inflation, international trade, economic growth and development

103209 Human Resource Management (3 Credit Hours)
This course is intended to introduce the human resource functions found in different types of organizations. The course emphasizes the basic human resource management activities and techniques used to manage the human resource in organizations which will influence organization competitiveness. This course focuses on strategic human resource management, planning, job analysis, recruiting, selection, development, developing careers, performance appraisal, and compensation.

502202 Data Structures (3 Credit Hours)

Logical and Physical representation of data, algorithms, complexity and efficiency, data structure operations, dense lists, and matrix representations, linked lists and their different variations, string storage representation and manipulation, queues and stacks and their applications, tree structures and their different variations, graphs and networks, sorting techniques, searching techniques.

502104 Probabilities (3 Credit Hours)

The course covers the basic principles of the theory of probability and its applications. Topics include combinatorial analysis used in computing probabilities, the axioms of probability, conditional probability and independence of events; discrete and continuous random variables; joint, marginal, and conditional densities, moment generating function; laws of large numbers; binomial, Poisson, gamma, univariate, and bivariate normal distributions.

503206 Human Computer Interaction (3 Credit Hours)

Concepts, human information processing (cognition, perception, movement, culture, communication, human diversity, motivation for computer interaction, human performance models, etc.), user interface design principles, information presentation, visual, auditory and tactile displays, speech communication, data entry, controls, tools and feedback, human factors in computer programming, workspace design, environmental and legal considerations.

503407 Multimedia Systems (3 Credit Hours)

Multimedia concepts and terminology, interactive multimedia technology, multimedia data types and formats (graphics, images, animation, audio, video, etc.), desktop publishing, hypermedia, presentation media, integrated multimedia authoring techniques, techniques for designing and producing multimedia applications, using multimedia authoring tools, industry standards, future directions in interactive multimedia technology.

103202: Methods of Research (3 Credit Hours)

Research, development, and presentation of programming proposal for a large scale Management Information System project.